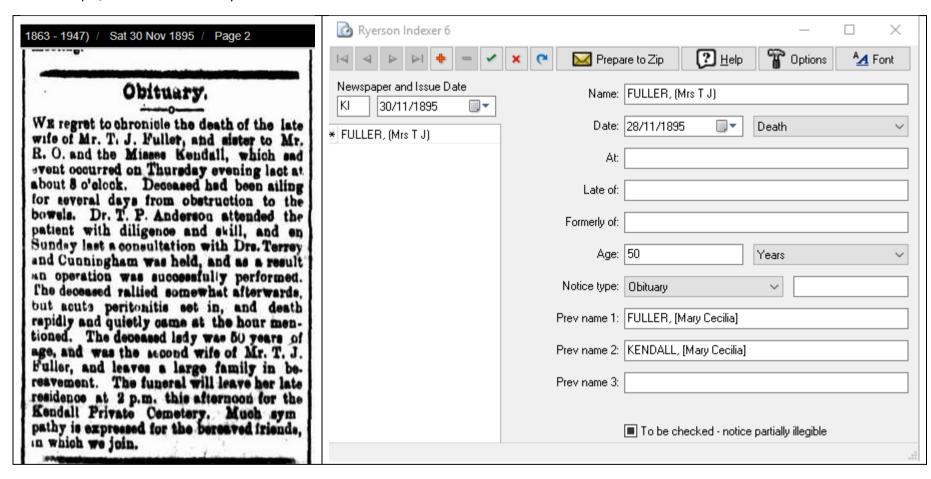
How to Index a Mrs A B Smith entry using the BDM Index

As an example, consider this obituary and how it is indexed:



Notes:

- 1. It's hard to distinguish the round brackets from the square brackets in the print above (Mrs T J) is in round brackets, [Mary Cecilia] in square brackets.
- 2. The notice only ever refers to the lady as Mrs T J FULLER, so that becomes the primary entry.
- 3. Having found her in the BDM index as Mary Cecilia FULLER, we then add a Prev Name 1 entry to link the BDM name with the primary entry.
- 4. The notice gives us her maiden surname (KENDALL), so we add a Prev name 2 entry, using what we now know to be her given names, to link with the primary entry.
- 5. At no stage do we combine (Mrs T J) and [Mary Cecilia] in the same entry all linkage is done by creating cross-ref records.